**Bowie FC Policy for Earning Service Hours**

Bowie FC is the Bowie Boys and Girls Club’s soccer program. Bowie FC is committed to ensuring players from all walks of life and soccer backgrounds have a place to grow and develop their technical abilities. We strive to develop skilled soccer players to their highest potential in a positive, fun, and competitive environment.

Students currently enrolled in high school may earn service hours by volunteering with Bowie FC. Volunteer activities include assisting Bowie FC coaches with practices, refereeing games, or preparing fields for play.

To earn service hours with Bowie FC, the following conditions must be met:

* Volunteer hours must be approved in advance by the Bowie FC Commissioner or Director of Administration.
* Volunteer activities must be clearly defined and in support of Bowie FC’s mission. The dates for these activities must also be identified.
* Students must be supervised at all times by a member of the Bowie FC Leadership team or Head Coach (hereafter Supervising Adult). Students are NOT permitted to complete a volunteer activity (e.g., coach a practice) without the presence of the Supervising Adult.
* The Supervising Adult is responsible for determining how many service hours are earned and signing the Bowie FC Service Hour Form after the volunteer activity is complete. Service hours are awarded in 60-minute increments only.
* Students 18 years of age or older must pass a background check before volunteering.
* Volunteers must complete and submit the liability waiver before volunteering.
* Supervising Adult accepts responsibility by signing a volunteer form

To begin the process for earning service hours, students should complete the Bowie FC Service Hour Form and liability waiver and submit these documents to [admin@bowiesoccer.com](mailto:admin@bowiesoccer.com) for review and approval. Once approved, the student should take the approved form to the volunteer activity. The Supervising Adult will sign the form once the activity is complete. This form can then be used as documentation of the hours earned for the student.

**Bowie FC Service Hour Form**

Pre-approval of volunteer activity

*This section should be completed by the student and parent/guardian BEFORE the volunteer activity.*

Name of student: Click or tap here to enter text.

Student phone number: Click or tap here to enter text.

Name of student’s school: Click or tap here to enter text.

Age of student: Click or tap here to enter text.

Name of parent: Click or tap here to enter text.

Parent phone number: Click or tap here to enter text.

Name of Supervising Adult: Click or tap here to enter text.

Description of volunteer activity: Click or tap here to enter text.

Date(s) of volunteer activities: Click or tap here to enter text.

Estimated number of service hours: Click or tap here to enter text.

**This section is to be completed by the Supervising Adult**

*To be completed by the Supervising Adult BEFORE the volunteer activity:*

I, Click or tap here to enter text., agree to supervise the student volunteer at all times during the activity, providing direction and coaching, as needed, to help ensure the safety of all participants. I also acknowledge that I remain the responsible party for the activity and will not leave the volunteer unsupervised or unattended at any time. I also agree to document the service hours of the volunteer.

Signature of Supervising Adult: Click or tap here to enter text.

*To be completed by the Supervising Adult AFTER the volunteer activity is completed.*

Number of hours earned:Click or tap here to enter text.

Signature of Supervising Adult: Click or tap here to enter text.

**Bowie FC Waiver and Release of Liability**

In return for being allowed to participate in Bowie FC volunteer activities and all related activities, including any activities incidental to such participation (“Volunteer Activities”), the undersigned Volunteer or Parent/Legal Guardian of Volunteer if Volunteer is under age 18 (hereafter referred to using “I”, “me”, or “my”) releases and agrees not to sue the Bowie FC, Bowie FC’s Leadership team, BBGC or its employees or volunteers from all present and future claims that may be made by me, my family, estate, heirs, or assigns for property damage, personal injury, or wrongful death arising as a result of my participation in the Volunteer Activities wherever, whenever, or however the same may occur.

I understand and agree that Bowie FC is not responsible for any injury or property damage arising out of the Volunteer Activities, even if caused by their ordinary negligence or otherwise. I understand that participation in the Volunteer Activities involves certain risks, including, but not limited to, serious injury and death. I am voluntarily participating in the Volunteer Activities with knowledge of the danger involved and I agree to accept all risks of participation. I also agree to indemnify and hold harmless Bowie FC for all claims arising out of my participation in the Volunteer Activities. I understand that this document is intended to be as broad and inclusive as permitted by the laws of the state in which the Volunteer Activities take place and agree that if any portion of this Agreement is invalid, the remainder will continue in full legal force and effect. I also acknowledge that Bowie FC has not arranged and does not carry any insurance of any kind for my benefit or that of Volunteer (if Volunteer is under 18), my parents, guardians, trustees, heirs, executors, administrators, successors, and assigns. I represent that, to my knowledge, I am in good health and suffer no physical impairment that would or should prevent my participation in Volunteer Activities. I also understand that this document is a contract which grants certain rights to and eliminates the liability of Bowie FC.

I, Click or tap here to enter text., am the parent or legal guardian of the Volunteer. I am of legal age and am freely signing this agreement. I have read this form and understand that by signing this form, I am giving up legal rights and remedies.

Signature: Click or tap here to enter text. Date: Click or tap here to enter text.

(*Complete if the volunteer is 18 years old or older*) I, Click or tap here to enter text., am of legal age and am freely signing this agreement. I have read this form and understand that by signing this form, I am giving up legal rights and remedies.

Signature: Click or tap here to enter text. Date: Click or tap here to enter text.

Return forms to Director of Administration ([admin@bowiesoccer.com](mailto:admin@bowiesoccer.com))